



## NATIONAL BANK OF ETHIOPIA INVITATION FOR PREQUALIFICATION FOR NAMED SUB-CONTRACTOR

**Prequalification Reference No.:** NBE/REQUEST FOR PREQUALIFICATION/ICB/DB/002/2021

**Project Name:** National Bank of Ethiopia Branch Office Building Design-Build Project

1. The **National Bank of Ethiopia** invites interested sub contractors who are eligible in accordance with the conditions stated in the Prequalification document, and who are interested to undertake Design, build Supply, Install, Test and Commissioning of Cash Centers for the National Bank of Ethiopia Branch Office Building Design-Build Project.
2. A shortlist of prequalified applicants will be notified to the prequalified Prime Contractors. The prequalified prime contractors shall select from a shortlist of subcontractors and submit their tender integrating all technical and financial offers. The winning prime contractor shall sign a subcontract agreement with the same subcontractor.
3. Interested eligible applicants should have proven experience and best performance reputations in delivery of works similar to this project in size and complexity. Applicants may obtain further information from National Bank of Ethiopia, at the address below under 7 during office hours (8:00 AM-12:00 PM & 1:00 PM - 5:00 PM, Monday to Friday) local time at Addis Ababa, Ethiopia.
4. A Complete set of prequalification documents prepared in **English** shall be purchased by interested applicants on the submission of a written application to the address below 7. Upon payment of a non-refundable fee of Ethiopian Birr (ETB) 1,000.00 (One Thousand Birr only) or United States Dollar (USD) \$100.00 (One Hundred United States Dollar), the Bank will provide the hard copy of the prequalification document and send it to the applicant's e-mail mentioned on the application letter.

The method of payment will be in a Bank transfers through the Bank's SWIFT address NBETETAA for Applicants from abroad Or by depositing to the account No. 7002010800001 at Payment and Settlement Systems Directorate found in NBE New Building, during office hours (Monday to Friday) 8:00-12:00 p.m. And 1:00-5:00 PM).

5. Applications for prequalification should be submitted in sealed envelopes, delivered to the address below at 7 along with one (1) original set, one softcopy in a CD (in pdf format) and one (1) copy set of Prequalification Documents, having been signed on each page by authorized personnel on or before 17<sup>th</sup> February 2021 at 10:00 Am in the morning. The Applications will be opened on 17<sup>th</sup> February 2021 at 10:00 Am in the morning at the Procurement Services Management Directorate Office of National Bank of Ethiopia.
6. The addresses for processing activities such as for registration of application, for issuance of documents, to deliver applications or for clarification regarding the invitation to prequalify is the following:

Attention: Director: Procurement Services Management Directorate  
National Bank of Ethiopia  
Procurement Services Management Directorate  
P. O. Box.: 5550  
Addis Ababa, Ethiopia

Interested eligible applicants may obtain further information from the Procurement Services Management Directorate with the following telephone and e-mail addresses.

Tel. +251-11- 517-5167, +251-11- 517-5004, +251-11- 517-7006

E-mail: [psmd@nbe.gov.et](mailto:psmd@nbe.gov.et)

7. Applicants shall present copy of their renewed trade license for the current year, Tax Identification Number, Valid Tax clearance certificate, VAT registration certificate and other necessary legal documents.
8. The National Bank of Ethiopia reserves the right to accept any part of or all applications and the right to reject any part or all applications.