



REBID FOR EXPRESSION OF INTEREST
The Federal Democratic Republic of Ethiopia
Ministry of Urban Development, Housing and Construction
Request for Expressions of Interest for Consultancy service to provide Capital
Goods Financing Implementation Support Service Provider (ISSP) Firm
Reference number: MUDHCo /ULGDP II /C-001/2014/07

The government of the Federal Democratic Republic of Ethiopia has received a credit from the International Development Association (IDA) toward the financing of the Second Urban Local Government Development Program (ULGDP II). The Ministry of Urban Development, Housing and Construction, the program implementing agency, intends to apply a portion of the proceeds of this credit to eligible payments under the contract for which this Request for Expressions of Interest is issued.

The Government of Ethiopia has identified the development of Micro, small and medium enterprises (MSMEs) as a key industrial policy direction for creating employment opportunities for millions of Ethiopians and also believes and considers the MSMEs as one of the major contributing sector for the transformation of the economy from agriculture led to industry led economy. Thus, the Federal Micro and Small Enterprises Development Agency (FeMSEDA) under the Ministry of Urban Development, Housing and Construction is responsible for the development and support of MSMEs to reduce urban unemployment as well as to contribute to the enhancement of the manufacturing sector through the development of MSMEs. That is why FeMSEDA has been facilitating the support of MSMEs through different packages among which creating access to the manufacturing machineries through leasing services from Capital Goods Finance Business Companies who have been established in the five Regions of the country for same purposes.

The Ministry of Urban Development, Housing and Construction, therefore, is seeking Expressions of Interest from eligible firms to provide technical assistance to these Five Region based Capital Goods Finance Business Companies who are licensed and supervised by the National Bank of Ethiopia and mandated to provide Capital Goods Finance services through the two legally authorized options i.e. Hire Purchase and Financial Leasing.

The overall objectives of the assignment are categorized under two major wings the first is to enhance the capacity of the Five Capital Goods Financing Companies in Capital Goods Financing operations through the two leasing options as well as the overall leasing portfolio management. The second wing of the assignment shall be identifying the roles and responsibilities FeMSEDA, the five Regional MSEDA and the five Regional TVETs and enhancing their Capacity to support the Capital Goods Financing activities that will be performed by the companies.

The specific objectives of the assignment among others will include developing standard:

- Leasing Operational policies, manuals, procedures, work processes and Leasing Contractual agreement
- Organizational structures, HRMD policy and HR educational qualification and experience requirements that takes in to account the Capital Goods financing business in particular and the financial industry of the country in general
- Capital Goods Procurement Policy and procurement contractual agreement
- Internal Audit and Risk Management Policy in Capital Goods Leasing Concepts
- Capital Goods leasing Pricing and Accounting Policies
- Technology aided MIS which enables the companies to report, monitor and evaluate performances

The consultancy service requires PhD, LLM, MBA, MSc or other relevant post graduate qualification in Finance, accounting, economics , management , public administration, Law, in Industrial technologies or related qualification and MSc in Software Engineering, Computer Science, Information technology with a track-record of intellectual and professional leadership & design & implement software in lease sector .All the detail tasks will be specified and detailed in the Terms of Reference and Request for Proposals to be provided to the short listed firms. The estimated implementation period for the project is approximately 24 months from commencement. It is envisaged that the work will require the services of firm that has done similar work in the leasing sector in particular and the financial sector in general. Thus, similar Experience in any countries local or abroad is essential and familiarity with Ethiopia will be advantageous.

Consultants can associate to enhance their qualifications. In case of a Joint Venture (JV), all members of the JV will be evaluated jointly for the purpose of short listing and shall be jointly and severally liable for the assignment and shall sign the contract jointly in case of award being made to that JV group. Interested consultants should clearly indicate the structure of their “association” and the duties of their partners and sub consultants in their application. Unclear expressions of interests such as “in association with” and / or “in affiliation with” and etc. without indicating the status of the partnership and designation of the lead partner may not be considered for short listing.

In sending their expressions of interest, interested firms must provide information indicating that they are qualified to perform the services. (Brochures and resume of the firms, descriptions of similar assignments and availability of appropriate skills).

The consultancy will be selected in accordance with procedures set out in the Government Guidelines for Procurement of Consultants as issued by the Public Procurement and Property Administration Agency, Ministry of Finance and Economic Development, Federal Democratic Republic of Ethiopia (Year of publication 2006 or any other year)

Consultants may obtain further information from the address below during office hours, 8.30 a.m-12.30 p.m. and 1.30p.m-5.30 p.m. from Monday to Thursday. Office hours on Fridays are 8.30 a.m-11.30 a.m. and 1.30 p.m-5.30 p.m.

Expressions of interest must be delivered or sent by mail/courier, email or fax to the address below, not later than on or before **Friday May 22, 2015.**

Attn: W/ro Almaz Beneberu , Senior Procurement Expert

Ministry of Urban Development, Housing and Construction

Email: uggcbb@gmail.com : Telephone: 251-011-554-06-37/011-554-06-34, Fax: 251-011-554-06-30/015541266

Physical Address: Project Management Department, UGCBB, 3rd Floor, Room No. 304

Ministry of Urban Development, Housing and Construction

**Opposite to National Bank of Ethiopia, P.O. Box: 3040/1000, Sudan Street,
Addis Ababa, Ethiopia.**